

# SKOKIE PUBLIC LIBRARY

## BOARD MEETING

Wednesday, November 11, 2020 – 6:30 pm

On August 21, 2020, Governor Pritzker issued the seventh Gubernatorial Disaster Proclamation for all counties in the State of Illinois. In consideration of this and due to the COVID-19 health pandemic, Library Director Richard Kong has determined that a fully accessible in-person meeting on November 11, 2020 is not practical or prudent. In accordance with Public Act 101-640, this meeting will thus be held without the physical presence of a quorum of trustees at the regular meeting location. The regular meeting location is the Board Room on the third floor of Skokie Public Library, 5215 Oakton St. Skokie, IL 60076. Additionally, in consideration of the COVID-19 pandemic and present health protocols, including limitations on physical gatherings, it is not feasible to have a trustee, chief administrative officer, or chief legal counsel physically present at this meeting, or to allow members of the public to attend the meeting in-person. Members of the public may provide public comment and access all open portions of the meeting via the Zoom link and accompanying information on the Board of Trustees website, which is located at: <https://skokielibrary.info/about/board/>

The meeting will include an opportunity for public comment. Any member that would like to make a public comment, can submit their public comment via email to the Administrative Assistant to the Director at [tellus@skokielibrary.info](mailto:tellus@skokielibrary.info) by 4:30 pm on Wednesday, November 11, 2020. Comments submitted via email will be announced during the public comment portion of the meeting.

To join the meeting, click on this link: <https://bit.ly/2JuUNkh>

Or telephone: 1 312 626 6799

Meeting ID: 974 2502 1637

Passcode: 505709

## AGENDA

CALL TO ORDER

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF  
OCTOBER 14, 2020

COMMENTS FROM OBSERVERS

DEBRIEFING OF EDI DISCOVERY REPORT – Reesheda Graham Washington, CEO of RGW Consulting, LLC., will be in attendance

- DIRECTOR’S REPORT
- APPROVAL OF CONSTRUCTION PAY APPLICATION #11
- BILLS
- YEAR-TO-DATE BUDGETARY STATUS
- BALANCE SHEET FOR THE SIX MONTHS ENDING 10/31/20
- \* FINANCIAL STATEMENT
- \* REPORTS
  - Monthly Reports
  - Quarterly Strategic Update
  - Quarterly Dashboard
- \* GIFTS
  - In memory of Lois Levey:
    - \$18 from Jon and Agi Hartstein
- \* PERSONNEL
  - Hire:
    - Chris Carter, part-time Custodian, Building Services and Safety, effective November 30, 2020
  - Retirement:
    - Jaime Trejo, part-time Custodian, Building Services and Safety, effective October 31, 2020
    - Judy Zartman, part-time Patron Services Assistant, Patron Engagement, effective November 12, 2020
- \* Consent Agenda

APPROVAL OF REVISED FINANCE POLICY

REVIEW OF INVESTMENT POLICY

APPROVAL OF MILLWORK FOR YOUTH SERVICES AREA

UPDATE ON MOVING SERVICES

COMMENTS FROM TRUSTEES