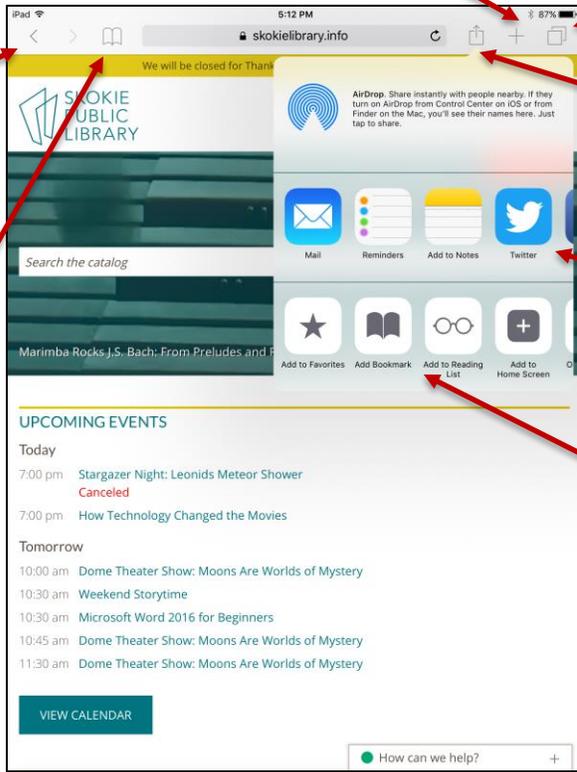


iPad Basics

Wednesday, December 6, 2017

Built-In Apps

1. **Safari**—the built-in web browser.



Tap the + to create a new tab.

Tap the stacked squares to view other open tabs.

Use the forward and back arrows to navigate to previously viewed pages.

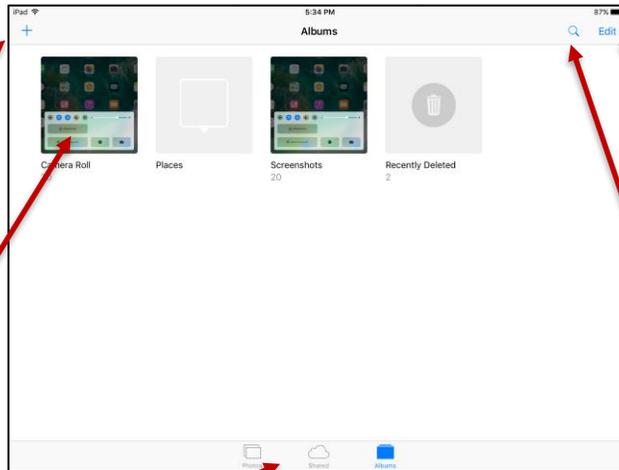
Use the share button to share or save a webpage.

Click the open book to view your history, bookmarks, and reading list.

Select an app or method to share a page.

Select a method to save a page: favorite, bookmark, reading list,

2. **Photos**—manage and share the pictures on your iPad.



Tap the + to create a new photo album.

Tap Edit to delete an album.

Tap the preview to view the photos in an album.

Tap the magnifying glass to search your pictures.

View all pictures in the photos tab and shared photos in the shared tab.



3. Notes—take notes!

The screenshot shows the iPad Notes app. On the left, a list of notes is visible, with a back arrow and an 'Edit' button. On the right, a new note is being created, and a toolbar at the bottom contains icons for creating a new note, sharing, deleting, creating a checklist, adding a drawing, and inserting a picture. Red arrows point from text boxes to these specific UI elements.

Tap the back arrow to view your note folders.

Tap Edit to delete notes.

View and select your notes in this pane.

Create a new note.

Share your note.

Delete current note.

Create a checklist.

Add a drawing.

Insert a picture.

4. Clock

The screenshot shows the iPad Clock app. The 'Alarm' tab is active, displaying a list of alarms and a 'No Alarms' message. A 'Add Alarm' dialog is open, showing options for time, repeat, label, sound, and snooze. The bottom dock shows icons for World Clock, Alarm, Bedtime, Stopwatch, and Timer. Red arrows point from text boxes to these UI elements.

Tap Edit to erase alarms.

Tap World Clock to view and add clocks that show the time in different places.

Click the + to add a new alarm.

Adjust your alarm settings and save.

Tap the the stopwatch or timer tabs to switch to those functions.

Where to learn more about iPads:

- <https://support.apple.com/ipad>
- <https://www.gcflearnfree.org/ipadbasics/>
- <https://www.lifewire.com/ipad-help-10-lesson-for-beginners-1994410>

